

2013 EAST ZONE Invitational March 15-17, 2013 Tonawanda, NY

We no longer use Figure or Routine sheets at National meets. We will, instead, use the Club Entry Form as the meet entry.

DIRECTIONS FOR USE

Fill in the **Club Name**, **Code** and **Meet Name** on ALL Club Entry Forms sent. At the bottom of the form, the Team Contact(s) only need to be filled in on the first of the Club Entry Forms.

The **Athlete Name** (first, then last) MUST be legible (this is how the swimmers will be entered into the computer/meet). The **Registration Number** and **Birth Year** are unchanged (self-explanatory).

The Figure Group means the age of the youngest routine the swimmer is competing in. Example:

a) If swimmer is 11 years old but swims in a 12-13 Team ONLY, the swimmer should do 12-13 Figures for any award placement. The swimmer will not place in the 11 and Under Figure results. Therefore, "12-13" is the age placed in the **Figure Group** column.

b) If a swimmer swims a 12-13 Routine and a 14-15 Routine, with DIFFERENT Figures, the swimmer MUST do Figures in 12-13 and also 14-15. The swimmer will be eligible for an award in 12-13 Figures and place as an Honorary in the 14-15 Figure results. Therefore, the swimmer would have "12-13" in the **Figure Group** column and *also* "14-15H". (You may also just place a "12" or "14H" in the column if not enough room.)

The **Routine** columns (Solo, Duet, Trio and Team) are divided into Number (#) and **Group Name**.

The **Solo** column **Number** (#) indicates entry in that set of routines ("1", "2", "3", etc.). This equals, at the bottom, the total number of Solos entered in that meet. The **Group Name** indicates the age of that Routine ("12-13" or "12", "14-15" or "14", etc.).

In the **Duet**, **Trio** and **Team** columns, the **Number** (#) indicates entry in that set of Routines. However, it differs from the Solos in that the swimmers, swimming with each other, MUST have corresponding numbers (including any alternate). If Susie Q is swimming with Emma Lou, and Gertrude is the alternate, then all 3 swimmers MUST have the same number, with Gertrude having alternate ("Alt.") indicated in the column by their names as well as the number ("1", "1", "1 Alt."). Again, the **Group Name**, or age group in this example, is the age of the oldest swimmer swimming the routine ("12-13" or "12", "14-15" or "14", etc.).

In the **Comments** section, enter any necessary information, such as where/when qualified & score (if not on pre-qualified list), swimmer ONLY entering for Trials (Figures only), etc.

If using this form where seeding of swimmers is involved, simply place an "S" in the Number (#) column after the number and also make a comment in the Comments section.

At the bottom of the page, please write in the **Total** number of Routines/Figure competitors so the person entering your club into the meet will have a quick double-check that all swimmers have been entered.

At Registration for the meet, you will need to check the Club Summary Form immediately for any discrepancies, so changes may be made BEFORE the meet begins.

Samples of the Club Entry Form have been forwarded to all clubs with the 2000 Pre-Meet information. This form and instructions are also available on-line in MS Word '97 PC format at www.usasynchro.org, click on "Synchro Resources", then "Forms". (Feel free to type onto the form, but please do not alter the layout of the form.)

Please look over this form and familiarize yourself with it. We hope that by eliminating Figure & Routine sheets, plus the previous Forms A & B from the Final Meet Announcement, that we will streamline the entry process and save a few trees along the way.

Any questions? Call your zone scoring chairperson or National Scoring Chairperson Sue Johnson at (310) 376-7315 suealbj01@verizon.net

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FORM B: ENTRY FEE SUMMARY

Club/Official Name _____

Club Code _____

Coach Name _____

Phone _____

E-mail _____

SOLOS

of solos _____ x \$ 7 = \$ _____

DUETS

of duets _____ x 2 = _____ x \$ 7 = \$ _____

TRIOS

of trios _____ x 3 = _____ x \$ 7 = \$ _____

TEAMS

(# of teams _____) # of team swimmers _____ x \$ 7 = \$ _____

ALTERNATES

Any swimmer who is listed as an alternate for a routine and who is not swimming any other routine event shall pay the entry fee.

of alternates only _____ x \$ 7 = \$ _____

TOTAL ENTRY FEE = \$ _____

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FORM C: HOST FEE SUMMARY

Club/Official Name _____ Club Code _____

Coach Name _____

Phone _____ E-mail _____

SPONSOR FEE

of Competitors entered (including alternates)

_____ (number) x \$15

TOTAL SPONSOR FEE = \$ _____

SUMMARY

SPONSOR FEE \$ _____

ENTRY FEE \$ _____

TOTAL \$ _____

Make check payable to: *TTA*

Mail with forms A-E to: Patti Melber, 91 Ashford Avenue, Tonawanda, NY 14150

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FORM D: HOUSING/ TRANSPORTATION

Club/Official Name _____ Club Code _____

Coach Name _____

Phone _____ E-mail _____

Arriving: Air AutoOther

Date _____ Time _____

Flight _____ Airline _____

Departure Date _____ Time _____

Hotel/Lodging _____ Phone _____

No. of Athletes _____

No. of Coaches/Officials _____

Please list three on-site emergency contacts for your club (they may be coaches, officials or parents).

1. _____

2. _____

3. _____

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FORM E: OFFICIALS AVAILABILITY

Club Name: _____

Association: _____

NAME	RATING	FRIDAY	SATURDAY	SUNDAY	COMMENTS

Please note specifically any events you will not be available for.
Email to Kim Kohut: h2ophilia@hotmail.com